



SOUTH YORKSHIRE

SOUTH YORKSHIRE PROBATION BOARD

The next meeting of the Board will be held at 10.00 a.m. on Thursday 18th December 2008 in the Board Room, 45 Division Street, Sheffield. Refreshments will be available at 9.45 a.m.

Members are asked to consider, when reading the attached papers, whether they have a pecuniary interest in any of the matters to be discussed or a conflict of interests with those of the Probation Board. They are reminded of the need to declare such an interest at the appropriate point in the meeting, or to seek advice from the Secretary beforehand.

Members are requested to be mindful of any diversity implications in relation to agenda items as the meeting progresses.

At the right hand margin is my estimate of the times for items. It is no more than a guide.

The Board's Christmas lunch will follow immediately after the meeting, and will take place at 13.00. **The meeting therefore needs to conclude by 12.45.**

Julian Fox

AGENDA

1. Apologies for absence.
2. Declarations of interest by Members.
3. To consider whether the public should be excluded during consideration of any of the following items.
4. Minutes of meeting held on 20th November 2008. Copy attached.
5. Matters arising.
6. Performance – Report attached
7. Expenditure Monitoring – Report attached
8. Strategic Planning for Probation Trusts - Project Implementation Document attached

10.45

UNCLASSIFIED

9. Strategic Planning for Probation Trusts - Report attached
10. Best Value Framework – Report attached
11. Preparation for the Offender Management Inspection – Report attached
12. EEM Self – Assessment 2008 - Report attached
13. Single Equality Scheme (SES) – Report attached
14. Reports back from Members and Working Groups.
 - i) Specification, Costing and Benchmarking Programme meeting 28th November 2008
 - ii) Regional Probation Board Meeting 5th December 2008
15. Chief Officers' Report. Copy attached. 11.45
 - I Probation Trusts Briefing Document No. 1
 - II Probation Trusts Briefing Document No. 2
 - III Probation Association Response to the KPMG Report
 - IV Date of meeting in May 2009
 - V Decision of Grievance panel held on 20th November 2008
 - VI Offer of Temporary Employment Contract
 - VII Probation Circulars
16. Any other business.
17. Next Meeting: to take place in the Board Room, Division Street, Sheffield on Thursday 29th January 2009 at 10.00 am.

NB. The Board at its November meeting resolved to defer consideration of the development topic of Risk Assessment & OASys, to a date to be fixed, in order to concentrate on Business Planning and Trust Status.