

**UNCLASSIFIED**

**SOUTH YORKSHIRE PROBATION BOARD**

The next meeting of the Board will be held at 10.00 a.m. on Thursday 22<sup>nd</sup> February 2007 in the Board Room, 45 Division Street, Sheffield. Refreshments will be available at 9.45 a.m.

Members are asked to consider, when reading the attached papers, whether they have a pecuniary interest in any of the matters to be discussed or a conflict of interests with those of the Probation Board. They are reminded of the need to declare such an interest at the appropriate point in the meeting, or to seek advice from the Secretary beforehand.

Members are requested to be mindful of any diversity implications in relation to agenda items as the meeting progresses.

At the right hand margin is my estimate of the times for items. It is no more than a guide.

Julian Fox

**AGENDA**

1. Apologies for absence.
2. Declarations of interest by Members.
3. To consider whether the public should be excluded during consideration of any of the following items.
4. Area Performance
  - i) Area Performance. 'Traffic light' papers attached
  - ii) Review of Top 10 Business Risks. Schedule Attached
5. Minutes of last meeting – 14<sup>th</sup> December 2006. Copy attached.
6. Matters arising.
7. Draft Business Plan 2007/08. Copy attached. 10.30
8. Provisional resource allocation 2007/08. Report attached.
9. Sub-Contracting Plans and developments. Report attached.

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10. Regional Performance Improvement Project. Report attached.
11. Premises planning. Report attached. 11.30
12. Expenditure Monitoring. Report attached.
13. Audit Committee – 16th January 2007. Report attached.
14. Regional Partnership Board. Report attached.
15. Reports back from Members and Working Groups.
16. Chair's diary. Copy attached.
17. Chief Officers' Report. Copy attached. 12.15
  - i) Appointment of Representative to PBA Council
  - ii) Annual Accounts: Disclosure of Members' Remuneration
  - iii) Members' Expenses
  - iv) Local Government Pension Scheme (LGPS) – Consultation
  - v) Investigation into a complaint by the Prisons and Probation Ombudsman
  - vi) South Yorkshire Criminal Justice Board (CJB)
  - vii) Board Hearing Panels
  - viii) Board Farewell Dinner
  - ix) Documents received
  - x) Schedule of likely Board agenda items – March 2007
  - xi) Home Office Circulars
18. Any other business.
19. Essential Car User Allowance – discussion prior to JNCC.
20. Next Meeting: Thursday 22<sup>nd</sup> March 2007 at 10.00am in the Board Room, 45 Division Street, Sheffield.

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