



SOUTH YORKSHIRE

SOUTH YORKSHIRE PROBATION BOARD

The next meeting of the Board will be held at 10.00 a.m. on Thursday 17th January 2008 in the Board Room, 45 Division Street, Sheffield. Refreshments will be available at 9.45 a.m.

Members are asked to consider, when reading the attached papers, whether they have a pecuniary interest in any of the matters to be discussed or a conflict of interests with those of the Probation Board. They are reminded of the need to declare such an interest at the appropriate point in the meeting, or to seek advice from the Secretary beforehand.

Members are requested to be mindful of any diversity implications in relation to agenda items as the meeting progresses.

At the right hand margin is my estimate of the times for items. It is no more than a guide.

Julian Fox

AGENDA

1. Apologies for absence.
2. Declarations of interest by Members.
3. To consider whether the public should be excluded during consideration of any of the following items.
4. Chair of Board
5. Minutes of last meetings – 28th November 2007. Copy attached.
13th December 2007. Copy attached.
6. Matters arising.
7. Service Level Agreement. Verbal report
8. Budget 2008 / 09. Report to follow
9. Business Planning 2008 / 09. Report attached 11.00
10. Carter Review. Verbal report

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11. National performance Quarter 2. Report attached
12. Expenditure Monitoring. Report attached
13. Minutes of the Audit Committee Meeting 4th December 2007.
14. Reports back from Members and Working Groups.
15. Chief Officers' Report. Copy attached. 12.00
 - I PBA Items -
 - Subscription 2008/09
 - "A framework for the future"
 - II Probation Change Programme Briefing
 - III Financial Instructions Relating to Contracts
 - IV Capability Assessment Framework
 - V Pay Award 2008
 - VI Staffing Adjustments – HR Unit and Chief Officer Support
 - VII Date of March meeting
 - VIII Probation Circulars
16. Any other business.
17. Next Meeting: to take place in the Board Room, Division Street, Sheffield on Thursday 21st February 2008 at 10.00 am.

JF/A5/4
Agenda Jan08
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