



SOUTH YORKSHIRE

SOUTH YORKSHIRE PROBATION BOARD

The next meeting of the Board will be held at 10.00 a.m. on Thursday 29th January 2009 in the Board Room, 45 Division Street, Sheffield. Refreshments will be available at 9.45 a.m.

Members are asked to consider, when reading the attached papers, whether they have a pecuniary interest in any of the matters to be discussed or a conflict of interests with those of the Probation Board. They are reminded of the need to declare such an interest at the appropriate point in the meeting, or to seek advice from the Secretary beforehand.

Members are requested to be mindful of any diversity implications in relation to agenda items as the meeting progresses.

At the right hand margin is my estimate of the times for items. It is no more than a guide.

Julian Fox

AGENDA

1. Apologies for absence.
2. Declarations of interest by Members.
3. Membership
4. To consider whether the public should be excluded during consideration of any of the following items.
5. Application for Trust status – Report to follow
6. Minutes of meeting held on 18th December 2008. Copy attached. 11.30
7. Matters arising.
8. Performance – Report attached
9. Expenditure Monitoring – Report attached
10. Offender Management Inspection – Chief Officer to report

UNCLASSIFIED

11. Indicative Resource Allocation for 2009 / 2010
12. Draft Business Plan 2009/10 – Report attached
13. Draft Strategic Plan 2009/13 – Report attached 12.30
14. Services for Women Offenders – Report attached
15. Minutes of Audit Committee Meeting held on 16th September 2008 – attached
16. Reports back from Members and Working Groups.
 - i) Regional Transition Board Meeting 19th December 2008
 - ii) Meeting of Probation Association Council on 22nd January 2009
17. Chief Officers' Report. Copy attached.
 - I Probation Trusts Briefing Document No 3
 - II Probation Trusts Briefing Document No 4
 - II Probation Association - Annual Subscription 2009/10
 - IV Proposed Changes to Board Meeting Arrangements
 - V Eastern Avenue Sheffield – request to waive standing orders
 - VI Temporary Employment of PSR Writers
 - VII Decision of Appeal Panel held on 22nd January 2009
 - VIII Probation Circulars
18. Any other business.
19. Next Meeting: to take place in the Board Room, Division Street, Sheffield on Thursday **5th March 2009** at 10.00 am – to be followed by the Rewards and Recognition Ceremony.