

## SOUTH YORKSHIRE PROBATION BOARD

The next meeting of the Board will be held at 10.00 a.m. on Thursday 22nd June 2006 in the Board Room, 45 Division Street, Sheffield. Refreshments will be available at 9.45 a.m.

Members are asked to consider, when reading the attached papers, whether they have a pecuniary interest in any of the matters to be discussed or a conflict of interests with those of the Probation Board. They are reminded of the need to declare such an interest at the appropriate point in the meeting, or to seek advice from the Secretary beforehand.

Members are requested to be mindful of any diversity implications in relation to agenda items as the meeting progresses.

At the right hand margin is my estimate of the times for items. It is no more than a guide.

Julian Fox

### AGENDA

1. Apologies for absence.
2. Declarations of interest by Members.
3. To consider whether the public should be excluded during consideration of any of the following items.
4. Minutes of last meeting – 25th May 2006. Copy attached.
5. Matters arising.
6. First draft of statutory Annual Report 2005/06. Report attached. 11.00 a.m.
7. HMIP Report on Anthony Rice – May 2006. Report attached.  
(Members and Officers are reminded to bring their copy of the HMIP Report to the meeting)  
**(NOTE: A copy of the Action Plan re. Hanson and White was attached to this report. Copies of press articles and H. Harker's statement on sex offenders were tabled. A hard copy of these items can be supplied on request)**
8. Offender Learning and Skills Service (OLASS). Report attached.

(NOTE: This was discussed in the absence of the public and copies cannot therefore be shared with staff)

9. Art and creative writing in Probation. Report attached.
10. Audit Committee.
  - i) Audit Committee meeting 16th May 2006. Report attached.
  - ii) Annual Report of Audit Committee 2005/06. Copy attached.
11. Reports back from Members and Working Groups. 12.00 noon
  - i) Feedback from the senior management and Board development day – 9th June.  
(NOTE: K. Wyatt's paper 'Probation Centenary 2007' was tabled under this agenda heading)
12. Report template. Report attached.
13. Chair's diary. Copy attached.
14. Chief Officers' Report. Copy attached.
  - i) Age Discrimination Regulations and retirement age.
  - ii) Performance Report 20 and year-end weighted scorecard 2005/06.
  - iii) Senior management structure.  
(NOTE: Four schedules were attached. Hard copies can be supplied on request)
  - iv) Chair/Chief Officer meetings with Local Authority Chief Executives and Leaders.
  - v) National Workload Management Tool.
  - vi) Abbeyfield Park Multicultural Festival – Sunday 9th July 2006.
  - vii) Likely Board agenda items - July to December 2006.
  - viii) Document received.  
(NOTE: A hard copy of Inspection Finding 1/06 can be supplied on request)
15. Any other business.
16. Next Meeting: 10.00 a.m. Thursday **13th** July 2006 in the Board Room, Division Street, Sheffield.  
(Members and Officers are asked to note this earlier than normal date of the meeting)

Attached for information (Members' copies only) is an up to date list of Board Members' details. Previous copies should be destroyed to avoid confusion.

AV/JF/A5/4  
Jun06ag  
14.6.06