



SOUTH YORKSHIRE PROBATION BOARD

The next meeting of the Board will be held at 10.00 a.m. on Thursday 19<sup>th</sup> June 2008 in the Board Room, 45 Division Street, Sheffield. Refreshments will be available at 9.45 a.m.

Members are asked to consider, when reading the attached papers, whether they have a pecuniary interest in any of the matters to be discussed or a conflict of interests with those of the Probation Board. They are reminded of the need to declare such an interest at the appropriate point in the meeting, or to seek advice from the Secretary beforehand.

Members are requested to be mindful of any diversity implications in relation to agenda items as the meeting progresses.

At the right hand margin is my estimate of the times for items. It is no more than a guide.

Julian Fox

AGENDA

1. Apologies for absence.
2. Declarations of interest by Members.
3. To consider whether the public should be excluded during consideration of any of the following items.
4. Minutes of meeting held on 17<sup>th</sup> April 2008. Copy attached.
5. Minutes of last meeting – 15<sup>th</sup> May 2008. Copy attached.
6. Matters arising.
7. Monthly Performance Report / Quarter 4 Performance – Report attached
8. Risk of Harm Area Assessment (ROHAA) - Report attached
9. Review of Business Plan 2007 / 08 – Report attached 11.00

**UNCLASSIFIED**

10. Year end Accounts 2007 / 08 – Report attached.
11. Annual Report. Report attached.
12. Annual Report on Health and Safety – Report to follow.
13. Human Resources Strategic Group – Report attached.
14. Report on Approved Premises Developments – Report attached.
15. Board Seminar: next steps – Report attached. 11.45
16. The Future Probation Trust Structure – Report attached.
17. Audit Committee:
  - i) Annual Report of Audit Committee.
  - ii) Minutes of meeting held on 30<sup>th</sup> April 2008.
  - iii) Minutes of meeting held on 20<sup>th</sup> May 2008.
18. Reports back from Members and Working Groups.
  - i) JNCC 1<sup>st</sup> May 2008.
  - ii) Regional Conference 23<sup>rd</sup> May 2008.
19. Chief Officers' Report. Copy attached.
  - I ICCS Project.
  - II NAPO ballot.
  - III OLASS developments.
  - IV Howard League for Penal Reform.
  - V The new Intranet.
  - VI Decision of panel held on 25<sup>th</sup> April 2008.
  - VII Probation Circulars.
20. Any other business.
21. Next Meeting: to take place in the Board Room, Division Street, Sheffield on Thursday 17<sup>th</sup> July 2008 at 10.00 am.