



SOUTH YORKSHIRE

## SOUTH YORKSHIRE PROBATION BOARD

The next meeting of the Board will be held at 10.00 a.m. on Thursday 4<sup>th</sup> March 2010 in the Board Room, 45 Division Street, Sheffield. Refreshments will be available at 9.45 a.m.

Members are asked to consider, when reading the attached papers, whether they have a pecuniary interest in any of the matters to be discussed or a conflict of interests with those of the Probation Board. They are reminded of the need to declare such an interest at the appropriate point in the meeting, or to seek advice from the Secretary beforehand.

Members are requested to be mindful of any diversity implications in relation to agenda items as the meeting progresses.

At the right hand margin is my estimate of the times for items. It is no more than a guide.

Julian Fox

## AGENDA

1. Apologies for absence.
2. Declarations of interest by Members.
3. To consider whether the public should be excluded during consideration of any of the following items.
4. Minutes of meeting held on 4<sup>th</sup> February 2010. Copy attached.
5. Matters arising.
6. Transition to Trust – Verbal update
7. Strategic and Business Planning – Report attached
8. Top 10 Business Risks – Report attached

UNCLASSIFIED

9. Conduct of Trust Board Business 11.00
- i) Assurance Framework – Report attached
  - ii) Annual Agenda - Report attached
10. Performance – Report attached
11. Reducing re-offending – Report attached
12. Expenditure Monitoring – Report attached
13. Finance Team Review – Report attached
14. Interventions – Report attached 12.00
15. Waking Night cover – Verbal update
16. Magistrates as Members of Trust Boards – discussion
17. Reports back from Members and Working Groups.
- i) Yorkshire and Humberside DOM's Conference – Report attached
18. Chief Officers' Report. Copy attached.
- I Premises
  - II Board Members' Expenses
  - III Review of Commissioning Services
  - IV Probation Instructions
19. Any other business.
20. Next Meeting: to take place in the Board Room, Division Street, Sheffield on Thursday 1<sup>st</sup> April 2010 at 10.00 am.

**Members are reminded that the Board Meeting will be followed by the Annual Reward and Recognition Ceremony, which they are warmly encouraged to attend.**