

UNCLASSIFIED

SOUTH YORKSHIRE PROBATION BOARD

The next meeting of the Board will be held at 10.00 a.m. on Thursday 23rd November 2006 in the Board Room, 45 Division Street, Sheffield. Refreshments will be available at 9.45 a.m.

Members are asked to consider, when reading the attached papers, whether they have a pecuniary interest in any of the matters to be discussed or a conflict of interests with those of the Probation Board. They are reminded of the need to declare such an interest at the appropriate point in the meeting, or to seek advice from the Secretary beforehand.

Members are requested to be mindful of any diversity implications in relation to agenda items as the meeting progresses.

At the right hand margin is my estimate of the times for items. It is no more than a guide.

Julian Fox

AGENDA

1. Apologies for absence.
2. Declarations of interest by Members.
3. To consider whether the public should be excluded during consideration of any of the following items.
4. Area Performance.
 - i) Performance Report. Copy attached.
 - ii) Review of Top 10 Business Risks. Schedule attached.
5. Minutes of last meeting – 26th October 2006. Copy attached.
6. Matters arising.
7. Annual Business Plan: Six month review. Report attached.
8. Financial forecast 2007/08. Report attached. 11.00 a.m.

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9. Disability Equality Scheme. Draft Scheme and Action Plan, which are being considered by the Service's working group, attached.
10. Staff survey results analysis. Report attached.
11. Unpaid Work Division – implementation update. Report attached.
12. Towards a local sub-contracting plan. Report attached.
13. Reports back from Members and Working Groups. 12.00 noon
 - i) Review of Staff Recognition and Merit Award Scheme. Report attached.
 - ii) Probation Centenary Group update. Report attached.
14. Chair's diary. Copy attached, together with 'Neighbourhood by neighbourhood: Local action to reduce re-offending' to which S. Harrison will refer.
15. Chief Officers' Report. Copy attached.
 - i) Queen's Speech – NOMS Bill
 - ii) Home Secretary's speech at Wormwood Scrubs
 - iii) Probation Centenary - 2007 International Conference 1st/2nd May 2007
 - iv) Mandatory retirement age
 - v) Date for Board Seminar
 - vi) Bluebell Wood calendar
 - vii) Documents received
 - viii) Schedule of likely Board agenda items – December 2006 to March 2007
16. Approved Premises.
 - i) Regional management of Approved Premises: Addendum. Report attached.
 - ii) Soft services. Letter dated 14th November from R. Brown to R. Hill, National Director, NPD, attached.
17. Any other business.
18. Next Meeting: 10.00 a.m. Thursday 14th December 2006 in the Board Room, Division Street, Sheffield.

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