



**PROBATION BOARD**  
**7<sup>th</sup> June 2007**  
**10.00 a.m. to 12.30 p.m.**

PRESENT: G. Wordsworth (Chair)  
R. Akroyd, R. Brown, N. Cadet,  
A. Fatogun, A. Khayum, B. Maslen, M. Murphy,  
H. Redhead, M. Thomas, H. Williams, K. Wyatt.

Also in attendance: J. Fox, B. Kerslake and J. Tarr.

16. Apologies for absence

Apologies were received from F. McCready.

17. Declarations of interest

No interests were declared.

18. Items to be considered in the absence of the public

RESOLVED: That the public be excluded during consideration of items 7 and 8, which were to be discussed in a seminar format.

19. Minutes of last meeting

RESOLVED: That the minutes of the meeting held on 23<sup>rd</sup> April 2007 be approved.

20. Matters arising

There were none.

21. Budget 2007/08

B. Kerslake reported on the budget for the current financial year. He informed the Board that following his report to the Board in April, the Service had received an overall resource allocation of £24.145m. He explained that this allocation was higher than that previously notified by NOMS because of assumptions made about two additional allocations

## UNCLASSIFIED

– a full year funding for the Pathfinder Project and funding for additional resources at Approved Premises. B. Kerslake added that the financial prospects for the next three years were not good and that the Service might suffer cash reductions. He promised to keep the Board updated on future budget related matters.

B. Kerslake went through the summarised versions of the proposed budget and discussed his proposals for revenue, staffing and capital budgets. He invited the Board to ask any questions or offer any comments on his paper. K. Wyatt agreed with B. Kerslake's paper and comments. M. Thomas added that it must be difficult for the Treasurer not to be advised by the Centre about details of the final budget for this year until now, given the Board were two months into the current financial year.

RESOLVED: That the Budget for 2007/08 be approved.

### 22. The Strategic Environment & Key Relationships

The Chief Officer briefed the Board on the organisational hierarchy following the move from the Home Office to the Ministry of Justice, and a discussion took place on the strengths and weaknesses of the new arrangements, the local landscape and involvement with key partners.

### 23. Trusts Status for Boards

The Board considered its position and future actions in the light of current information about proposals relating to Trusts and recent developments in Parliamentary discussion of the Offender Management Bill. The Board then returned to open session.

RESOLVED: That the Board should learn more about the implications of being a Trust with a view to applying for Trust status at the earliest suitable opportunity. It is keen to help shape the future of the Service in a positive manner, and agreed that work should begin immediately to achieve such a change in its status. The Board sees that its resources would be overstretched if it were to try to achieve Trust status in the first "wave", but hopes to learn lessons from any nearby Area that applies.

### 24. Regional Business Plan

R. Brown drew attention to salient points in her paper, and in particular the proposals in relation to Approved Premises, where a business case was being produced. The proposals relating to Human Resources and Finance collaboration were less well advanced.

RESOLVED: That the work in progress be endorsed.

## UNCLASSIFIED

### 25. Final Expenditure Outturn 2006/07

B. Kerslake introduced his paper, noting with satisfaction that the final position was within the overspend tolerance agreed by NOMS, and answered Members' questions. The Board commended its Treasurer and its team for their efforts in achieving this result.

RESOLVED: That the final expenditure outturn position be noted.

### 26. PBA Matters

- i. The Secretary explained that any member of the Board, with the exception of the Chief Officer, was entitled to seek nomination as Chair of PBA, and that to the best of his knowledge, no nomination had yet been received. Since the date for nominations preceded the date for the next Board meeting, it was agreed that the Chair should take whatever action he considered necessary on behalf of the Board to deal with nominations either from within the South Yorkshire Board or elsewhere.
- ii. The list of PBA Council, Board and Review Group members was noted.
- iii. Expressions of interest were sought for membership of the NNC, with Members being invited to apply directly to the PBA.

### 27. Any Other Business

- i. The Chair drew attention to an invitation issued by the Islamic Society of Britain to a seminar on Community Cohesion to take place on 27 June at 6.30pm. He invited Members to attend if they wished, and asked the Secretary to circulate the invitation.
- ii. R. Brown reported that she was to host a lunch for the ROM and members of the Crime and Disorder Reduction Partnership. She sought a Board Member to attend the event. It was agreed that B. Maslen should attend.

### 28. Next Meeting: Thursday 21<sup>st</sup> June 2007 at 10.00am in the Board Room, 45 Division Street, Sheffield.